

Date: April 7, 2015
Time: 6:00 p.m.
Place: Willard City Hall, 80 W 50 S, Willard, UT 84340
Attendance: Mayor Kenneth Braegger, Council members Robert Beebe, Del Fredde, and Mike Crossley, Recorder Teri Fellenz, City Planner Bryce Wheelwright

Excused: Council members Josh Braegger and Michelle Mund

Others: (see attached for others)

1. Call to Order

- a. Invocation
- b. Pledge of Allegiance

2. Open Comment Period (Individuals have three minutes for open comments. If required, items may be referred to department heads for resolution. Items requiring action by the City Council will be placed on the agenda for a future meeting.) No public comment received.

3. Business

a. Jerry Nelson – Report of the Willard Spur Line of the Willard/Perry WWTP- Jerry Nelson presented the attached document and explained he was representing the Willard Spur Committee. He explained the Committee was put together by the Division of Water Quality to study the water runoff into the Willard Spur from the surrounding areas and around the Willard/Perry Wastewater Treatment Facility. He explained he is there not representing Willard City or Perry City, but the Spur Committee. He pointed out the Willard Spur area on the handout. He explained the area is affected by water from several areas and stated a majority of the water is from the Bear River Migratory Bird Refuge and above from the Harold Crane Wildlife Management Area. He reported over the last 5 years they outlined all the water flow is in the area from the plant into the Willard Spur so they could determine what water was coming from the plant and what water was coming from around the plant. After 5 years the percentage of water that has reached the spur has been hard to determine because unless they dumped it right into the overflow canal for the Willard Bay it never reached the Spur and dried up long before it ever reached the area.

Jerry explained the Willard Spur Research Plan and explained all the steps they have been required to follow over the last 5 years. He stated the reasons he was placed on the committee are, he as the former Mayor of Perry City he was working on the plant, he has a degree in biology, a teaching endorsement in physics, a teaching endorsement in engineering, and it allows him to go to the DWQ Board meetings and decipher what they are saying into something he and others can understand. He stated they are finished with the information gathering for the Willard Spur area and reviewed where they are in the charted process. He stated after it is all said and done the Willard/Perry Waste Water Treatment Plant is probably the best run in the State. He stated they have been in contact with other areas and waste water treatment facilities and they have been able to give good information that shows over the last 5 years their plant has been run really well.

Jerry then commended the staff and the Board for the operation and maintenance of the treatment facility and stated they have done a very good job in spite of the recent events. He reviewed the last pages as some of the information they have gained from the study. He stated they have also been reviewing large amounts of data from studies done by a science panel. He stated after all that they have found no impact. He reviewed the last pages of the handout with the recommend steps "if" there ever is an impact. He stated in his professional opinion the phosphorus removal and alum induction are really not needed. He feels they should only be done when there is a problem or they go above the state guidelines. As a biology major he feels it is bad when you have to introduce chemicals to

correct a problem because the chemicals have to go someplace and he does not want them just sitting there doing nothing. Council member Beebe stated in addition it costs Willard City and Perry City approximately \$20,000 for the treatment and it increases the amount of waste they have to haul away from the plant. Jerry stated he would like to see the testing done in a different area and at a different time. He then discussed the discharge into pastures and stated if they can help a farmer or a rancher it helps by creating a natural wetland and they won't have to worry about as much chemical treatment to get it out to the spur. He then touched on the final points. He stated if we can show we are working together as communities and doing the best we can, as a Willard Spur Steering Committee member his job is to look through the information and bring it back to the Councils. When it is finalized, there will be a report that is used towards the permitting process. He reviewed the final page and stated their plant is doing very well.

Jerry stated there are a couple of things. He stated he did present to Perry City the previous week. He stated he is not there just to present the good things, but also needs to let them know the bad things. He stated they are doing great things with the Waste Water Treatment Facility. He stated the one thing he would caution them about is to make sure you do the best you can to let the Board run things and don't run them as individual communities. Let Perry do their part, Willard do theirs, set a good budget and let the Board run the way it is supposed to. He stated there have been some unfortunate incidences brought about by Perry City and he commended the Willard Council for standing tall. He stated the reason he mentioned that is to caution them their permit is coming due. He stated they should have been working on the permit beginning in January and because of some unfortunate things brought up by the Perry City Council and the Perry City Mayor they have been put off several months. He stated they need to rectify the situation and work hard to get information towards the permit and get as many information items that are going to be vital to making that permit to the State by the first of July. He stated their goal is to get the permit through and get it through properly and have as little impact on Willard and Perry as possible. He stated if they let the Board do their job that will happen. He thanked the Council for letting him present the information and asked if there were any questions.

Council member Beebe stated Bruce Howard and Jerry Nelson have contracted for \$1.00/year to keep this process going. He said they have clarified the study when they were sampling the ditch when they installed the pipe. Mayor Braegger stated nothing was going down the ditch. Council member Beebe stated they also determined the phosphate and nitrate levels from the farmers is off the charts and they were trying to blame the plant for the high levels. Mayor Braegger thanked them for all they have done. He stated he presented the information to the Perry City Council and let them know the actions they have caused by not working with the system. He reminded the Willard City Council in the Interlocal Agreement if one area or the other puts pressure and it has to be settled outside of the board, to make sure they are not liable for the costs. He stated the costs need to be paid for by Perry City.

Jerry then added the flow meters have a lot to do with the Willard Spur Committee. They need to have as much information as possible to show what is coming out of the plant and where it is coming from. They need to know how much is coming from Perry and how much is coming from Willard and the operations and maintenance need to reflect that. He stated if there is a problem they need to know the information so they can trace it back to where it is coming from. He added if they can trace it they can fix it. If they can't trace it they can't fix it.

b. Planning Commission –

- 1) Projects report – City Planner Bryce Wheelwright reported they are close on General Plan and will have a public hearing on it next month.

c. Council member Beebe – Presentation and request for approval of 2014-15 street repair

projects. Council member Beebe presented a request for approval of the expenditure of \$120,000 of Class C Road Funds for replacing the pavement on 2 intersections on 200 W, overlay of 300 S, 380 North, and 100 W except for the test portion in front of City Hall. He also requested approval for the paving of the 200 W trail project with striping down the middle for \$69,120. He reported the low bids received were from Parsons.

Council member Beebe made a motion to approve \$69,120 for the pavement on the walking trail by JB Parsons. The motion was seconded by Council member Crossley. The motion carried with the following vote:

***Council member Beebe – yes Council member Crossley – yes
Council member Fredde – yes.***

Council member Beebe made a motion to approve \$120,000 in Class C expenditures for the 2014-15 street repair projects. The motion was seconded by Council member Fredde. The motion carried with the following vote:

***Council member Beebe – yes Council member Crossley – yes
Council member Fredde – yes.***

d. Introduction and approval of selection for Part-time Maintenance position. Mayor Braegger stated only one application was received and he requested approval of Wayne Kotter for the part-time maintenance position.

Council member Crossley made a motion to approve Wayne Kotter for the part-time maintenance position. The motion was seconded by Council member Beebe and the motion carried.

***Council member Beebe – yes Council member Crossley – yes
Council member Fredde – yes.***

e. Financial - The vouchers and warrants were presented to the Council for approval. The reports were individually reviewed.

- 1) Warrants
- 2) Vouchers
- 3) Reports

f. Approval of minutes: The minutes of the March 12, 2015, meeting and March 19, 2015 work session were individually read.

Council member Fredde made a motion to approve the minutes of the March 12, 2015, meeting and the March 19, 2015 meeting as written. The motion was seconded by Council member Beebe and the motion carried with a unanimous vote.

Council member Crossley made a motion to go into a closed session to discuss pending litigation. Council member Beebe seconded the motion. The vote was as follows:

***Council member Beebe – yes Council member Crossley – yes
Council member Fredde – yes.***

Mayor Braegger, the Council members, City Attorney Kevin McGaha and Recorder Teri

Fellenz adjourned to the main office at 6:35 for the closed session.

Council member Crossley made a motion to resume the regular meeting, seconded by Council member Fredde. The motion carried with the following vote:

***Council member Beebe – yes Council member Crossley – yes
Council member Fredde – yes.***

The regular meeting resumed at 7:07 p.m.

4. Department Reports

a. Maintenance Department.

1) Progress report 100 N Waterline Project–Maintenance Supervisor Doug Thompson reported they are scheduled to tie in the new line on Thursday. The water will be off for a period of time. Chief Loveland stated they will do a reverse 911 call to notify residents of the outage on Wednesday and again on Thursday morning. A notice on the Willard Resident's Facebook page was also posted. Doug also reported the old line was only buried 20 inches deep.

Doug then suggested the City Council consider watering restrictions for the summer. He recommended no daytime watering between 8 am-7 pm and requested the Council think about other options. He also noted that if they put restrictions on residents they also need to follow the restrictions when it comes to the parks.

b. Police Department

1) Request for approval of expenditures for training – Chief Loveland presented a request for \$415 for a lodging for training and \$132 for per diem expenses to send Officer Fielding to training in St. George. She stated he has been accepted to the class at no cost for the class.

Council member Crossley made a motion to approve the training expenses for the Police Department, seconded by Council member Fredde. The motion carried with a unanimous vote.

Chief Loveland then reported on issues they are having with the body cameras purchased with a grant prior to her being hired. She explained they have downloaded the cameras and the recordings are inconsistent. Some only have half of the traffic stop, some have only video, some have only audio and some stops did not record. She stated the issues are with the cameras and not because of anything the officers are or are not doing. She has pulled them offline because of the inconsistencies. She stated she has received a camera for Officer Fielding that will give 3 views of the stop. She has it on a trial basis and would like approval to purchase the camera for \$1200 and she can take the current microphone from his car camera for her vehicle. If not, replacement of the mic is \$1500.

Council member Crossley made a motion to approve up to \$1200 for the purchase of the camera. The motion was seconded by Council member Beebe. The motion carried.

***Council member Beebe – yes Council member Crossley – yes
Council member Fredde – yes.***

Chief Loveland then reported April 16th is the Great Shake Out and CERT is going to activate their communication trailer on the night of the 16th and coordinate with City Emergency response in the drill.

c. Fire Department

1) Request for approval of grant expenditures – Chief Van Mund stated they have been awarded an EMS grant in the amount of \$1975 and requested approval for the expenditures.

Council member Crossley made a motion to approve the expenditure of the \$1975 in grant funds. The motion was seconded by Council member Beebe. The motion carried.

***Council member Beebe – yes Council member Crossley – yes
Council member Fredde – yes.***

Chief Mund then reported he has been contacted by ISO and they will be visiting on April 20th. He explained some of the items they will be looking at to assess the City for fire protection. He stated they will be using their drill times to go to businesses in the City and South Willard to put together pre-incident plans.

Chief Mund then reported new ATF regulations require storage containers for fireworks. He stated they will be looking at what the new requirements are and what they need to do.

Chief Mund then stated they will need to look at new tires for the brush truck they will be around \$900. A discussion was held on going through the State Contract for purchasing. Mayor Braegger stated he would inquire at Big O what the process is.

5. Council members

- a.** Robert Beebe –Reported with the Bay being raised this year they may talk to them about hooking into the sewer system and the possibility of renting, leasing or buying their sewer lagoons.
- b.** Mike Crossley
- c.** Del Fredde- Reported the Division of Water Quality Board will meet on May 27th and Willard will be on the schedule to look at the refinance of the Bond.
- d.** Josh Braegger
- e.** Michelle Mund

6. Mayor's General Correspondence and Information

7. Adjourn: *A motion was made by Council member Fredde to adjourn, seconded by Council member Crossley, motion carried. The meeting adjourned at 7:44 p.m.*

Minutes were read individually and approved on APRIL 23, 2014